

Appendix 1



Tutors New Student Referral Document

Information and details regarding the young person

The Young Person

Name:

Date of Birth:

Year Group:

Specific requirements, subjects, tuition objectives:

Initial Assessment, inc SATs and CATs results if available:

Special Needs Assessment if applicable, together with Educational Psychologist's report, if available (can be provided as attachments):

Predicted/Expected Grade/s:

Targeted, Potential Grade/s (if different):

Ethnicity, if appropriate:

Number of hours required, per subject:

Other relevant information on the child's background, including any behavioural issues:

Tuition address:

The Carer

Name:

Contact Details:

The Social Worker

Name:

Contact Details:

The Education Placement (the school).

Contact details (if appropriate):

Teacher's email:

Can the tutor contact the school? Yes No

Contact Process

Please note that it is normal practice for the tutor to contact the carer to make the practical arrangements once approval for the tuition has been given. Please indicate if you wish the tutor to contact a different person in the first instance.